**Organizational Board Meeting**

**Report No. 37**

January 10, 2017

A regular meeting was convened at 5:00 pm, January 10, 2017, TLC Office, 60 St. Clair Ave. E, 2nd floor, Suite 201, Toronto, Ontario, with Steven Zakem presiding as Chair (acting).

The following members were in attendance via teleconference: A. Brown, J. Chadwick, M. Fenn, G. Gershon, B. Patterson, S. Sheikh

Regrets: D. Crombie and A. Minhas

In attendance from TDSB: Angelos Bacopoulos, Associate Director, Facilities, Sustainability and Employee Services

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1. **Call to Order**

The meeting was called to order by Steven Zakem, Chair, presiding.

1. **Approval of the Agenda**

**The Agenda was approved as distributed.**

1. **Declarations of Possible Conflict of Interest**

There were no declarations of possible conflict of interest.

1. **TLC Board Representation on TLC Committees**
* **Nominating and Governance Committee**
* **Finance Committee**
* **Audit Committee**
* **Swim Toronto Committee**

The Board had for their consideration the report entitled *TLC Board Representation on TLC Committees*. In accordance with the Shareholder’s Direction and in line with the TDSB Organizational Board meeting committee, appointments by the TLC are required. At the TDSB December Organizational Meeting, three Trustees: Chadwick, Gershon and Brown were renewed for an additional 2 year period to the TLC Board, and one new Trustee, Trustee Minhas Avtar was appointed for a 2 year term to join the TLC Board. As a result, Letters of Representation have been established assigning Committee membership.

G. Gershon seconded by A. Brown moved that:

**The TLC Board Representation on TLC Committees outlined in the following Letters of Representation be approved:**

* + - 1. **Letter of Representation on the TLC Nominating and Governance Committee**
			2. **Letter of Representation of the TLC Finance Committee**
			3. **Letter of Representation on the TLC Audit Committee; and,**
			4. **Letter of Representation on the TLC Swim Toronto Committee**

**The motion was carried.**

1. **New Business**
* TLC Board Portal – Paperless Boards

D. Sage noted that TLC is looking at methods through various software companies to have paperless Board meetings. TLC has had demonstrations from two companies to date, which would allow a devoted online workspace exclusively to the Board. TLC will bring a report to its February meeting outlining the benefits of a Board portal for Director review.

1. **Adjournment**

At 5:14 p.m., on a motion of M. Fenn, seconded by S. Sheikh the meeting adjourned.