**TORONTO LANDS CORPORATION**

**60 ST. CLAIR AVENUE EAST**

**TORONTO, ONTARIO**

**MINUTES OF BOARD OF DIRECTORS MEETING (PUBLIC)**

**HELD IN-PERSON AT TORONTO LANDS CORPORATION OFFICE**

**AND VIRTUALLY VIA MICROSOFT TEAMS**

**TORONTO, ONTARIO**

**February 15, 2024, 5:30 PM**

**The following Board members were present:** Payman Berjis (Citizen Director), Igor Dragovic (Citizen Director), John Filion (Citizen Director / Chair), Aleem Punja (Citizen Director / Vice-Chair), Liban Hassan (Trustee Director), Dennis Hastings (Trustee Director), Shelley Laskin (Trustee Director), Zakir Patel (Trustee Director), Leola Pon (TDSB Staff Director), Stacey Zucker (TDSB Staff Director)

**The following TDSB Trustees were present:** Rachel Chernos Lin

**The following TLC staff were present:** Kevin Bolger (Manager, Real Estate & Leasing), Yvonne Choi (Director of Planning), Ryan Glenn (Interim Chief Executive Officer), Markus O’Brien Fehr (Communications & External Relations Liaison).

1. **Call to Order & Confirmation of Quorum**

There being a quorum present, and the Directors having been given adequate and proper notice of the meeting, John Filion, TLC Board Chair, called the meeting to order at 5:32 PM (EST).

1. **Land Acknowledgement**

John Filion, TLC Board Chair, read the following Land Acknowledgement:

We acknowledge we are hosted on the lands of the Mississauga of the Anishinaabe, the Haudenosaunee Confederacy and the Wendat. We also recognize the enduring presence of all First Nations, Métis and the Inuit peoples.

1. **Declaration of Conflict of Interest under the Municipal Conflict of Interest Act and the Ontario Business Corporation Act**

No conflicts of interest were declared.

1. **Approval of the Agenda/Other Business**

John Filion added discussion of meeting start times as additional item.

Trustee Shelley Laskin, seconded by Stacey Zucker, moved approval of the agenda as presented.

The motion was carried.

1. **Approval of the Minutes of the Board of Directors Meeting**

Trustee Shelley Laskin, seconded by Aleem Punja, moved that the minutes of the previous Board Meeting on January 16, 2024 be approved without amendment.

The motion was carried.

1. **CEO Update**

Ryan Glenn, Interim TLC CEO, provided an brief update to the Board. Ryan discussed collecting available dates from board members for a tour of sites in the spring.

1. **Report from the Audit and Finance Committee**

Payman Berjis, Chair of the Audit and Finance Committee, provided a report on the February 1, 2024 Audit and Finance Committee meeting.

1. TLC 2022-23 Unaudited Financial Statements

Payman Berjis, seconded by Trustee Dennis Hastings, moved:

1. That the TLC Board receive the report for information.
2. That the Interim CEO, Toronto Lands Corporation, explore options for having a separate annual audit of TLC finances, to include an annual presentation to the TLC Audit & Finance committee, either as a component of the Toronto District School Board auditing process or through a separate auditor, and that the Interim CEO report back thereon to this committee.

Leola Pon, seconded by Payman Berjis, moved referral of 7.1.b back to the TLC Audit and Finance committee for further discussion.

The motion for referral of 7.1.b was carried.

The motion adopting 7.1.a was carried.

1. TLC 2022-23 Annual Report

Payman Berjis, seconded by Aleem Punja, moved:

## That the 2022-23 TLC Annual Report be received and forwarded to the TDSB Board for information.

The motion was carried.

1. **Report from the Policy and Planning Committee**

Igor Dragovic, Chair of the Policy and Planning Committee, provided a report on the February 6, 2024 Policy and Planning Committee meeting.

1. Strategy to Address Growth and Intensification

Igor Dragovic and seconded by Trustee Shelley Laskin, moved:

1. That the report be received and forwarded to TDSB for information.

The motion was carried.

1. Disposition of Scarlett Heights Property

Igor Dragovic and seconded by Payman Berjis, moved:

1. That the Toronto Lands Corporation (TLC) be authorized to enter into agreements with the Toronto Catholic District School Board upon satisfactory completion of Ontario Regulation 444/98 to dispose of the Scarlett Heights property, located at 15 Trehorne Drive, on terms and conditions satisfactory to TLC’s legal counsel;
2. TLC be granted authority to execute all agreements and other documents as required to give effect thereto in a form and content satisfactory to its legal counsel; and
3. The report be forwarded to the TDSB Board for approval.

The motion was carried.

1. Community Partnership Opportunities to Enhance Sports Fields

Igor Dragovic, seconded by Trustee Shelley Laskin, moved:

1. The Board of the Toronto Lands Corporation (“TLC”) approve the terms of the Licence Agreement (Appendix A) between the Toronto District School Board (“TDSB”) and the Toronto Scottish Rugby Football Club (“TSRFC”) to grant non-exclusive shared use of the sports field at Lawrence Park Collegiate Institute (“LPCI”) in exchange for financial investment in the construction of an artificial turf field at LPCI.
2. The Board of the Toronto Lands Corporation authorize staff of the TLC to work with the TDSB on establishing a Request for Proposal (“RFP”) process to seek out community, not-for-profit partners at Emery Collegiate Institute and Pearson Collegiate Institute with the intent to enhance the existing outdoor sports fields for the benefit of the school and community.
3. The terms of the Licence Agreement between the TDSB and the TSRFC form the basis of the RFP process for Emery Collegiate Institute and Pearson Collegiate Institute, the results of which will be reported by TLC staff with recommendations to the TLC Board, and that TLC staff report back to the TLC Board on the outcome of both.
4. The report be forwarded to the TDSB Board with recommendations for consideration and approval.

 The motion was carried.

1. **New Business**
2. Creating Virtual Public Meetings

Markus O’Brien Fehr, Communications and External Relations Liaison, made a presentation on creating publicly accessible virtual meetings.

Trustee Shelley Laskin, seconded by Stacey Zucker, moved:

1. That TLC staff be authorized to establish hybrid meetings of the Policy and Planning Committee and of the Board of Directors in a format that facilitates public observation, and delegations as appropriate, in a controlled virtual space.
2. That TLC staff be directed to continue to search for a meeting facility that would allow for both hybrid meetings and for members of the public to attend in person.

The motion was carried.

1. Adjusting the Starting Time of Board and Committee Meetings

Members of the board agreed that a 6:00 PM start time for committee meetings would better facilitate in-person participation.

John Filion, seconded by Trustee Shelley Laskin, moved:

* 1. That future meetings of the Audit and Finance Committee, of the Policy and Planning Committee, and of the Board of Directors be scheduled to begin at 6:00 PM.

The motion carried.

1. Discussion of Meeting Procedure and Bylaws

A brief discussion too place regarding meeting procedures and bylaws. An update will be coming to the next meeting of the Human Resources, Nominating and Governance Committee.

1. **Termination of the Meeting**

On a motion duly made by Payman Berjis and seconded by Stacey Zucker, the meeting terminated at 6:23 PM (EST).